



REGIONAL CONTINUUM OF CARE COUNCIL MINUTES

Tuesday, January 29, 2013

- CALL to Order: The meeting was called to order at 10:04 AM. Attendance roll completed through signing a names list.
- MINUTES of November, 2012 approved by consensus.
- STEERING GROUP REPORT
 - *Summary of CoC Application* – Members were provided a summary of the final 2012 NOFA request.
 - *Request permission to Appeal.* The Membership was advised of a discrepancy between a HUD notice of ARD in early December and a second ARD notice in January. Since the 2012 NOFA included points attached to meeting specific time lines and public notices, it was not feasible to revise the Tier 1 and Tier 2 plans to match the second notice. As a result, one renewal project with a value in excess of \$400,000 is placed at risk. If not funded, the loss of funds to the CoC will be permanent since the CoC is now in hold-harmless status. The difference in ARD is a result of the ‘merged hold harmless’ amount. The NOFA did not include discussion of how the merged hold-harmless funds were to be managed. As a result, the CoC requested a determination through the virtual help desk. This prompted the ARD notice received early December. The notice clearly stated the ARD and that the CoC would receive verification by December 10th. Verification was not received but the RCCC proceeded in good faith in order to comply with the time lines established by the NOFA. The January notice altered the ARD. Subsequent communication with HUD Headquarters advised the CoC of the right to appeal. The Steering Committee recommends that the RCCC authorize a letter of ‘preemptive appeal’ to HUD to ensure that Head Quarters is aware that the impact is greater than the merged hold harmless amount and ask that this be taken into consideration during the renewal award process.
Action: After extended discussion, the RCCC voted to authorize a letter of pre-emptive appeal to be drafted by the Facilitator and submitted by the HUD POC. (32-3-2).
 - *Steering Committee Nominations* The RCCC was provided a comparison of the existing Steering Committee seats and the representation required of a governance board under HEARTH. The existing Steering Committee structure is relatively parallel to the HEARTH requirements. It was suggested that the RCCC consider expanding the Steering Committee to assure to meet each of the HEARTH requirements. Some members noted that several of the currently elected Steering Members could represent multiple populations. One member expressed concern that the RCCC was moving forward in selecting a steering

Regional Continuum of Care Council

group prior to completion of HUD TA. And that no action should be taken. Other members underscored both the importance and the challenges of finding consumers of homeless services to serve on the Steering Committee.

Action: After discussion, the RCCC took several actions:

- 1) Retain Current Steering Committee Designated Seats: (29-5-2)
 - 2) Encourage members to identify service consumers who would be willing to serve. (Consensus)
 - 3) Finalize Nominations and Conduct Election: Nomination of candidates was opened in November and will remain open for one more week. Members approved a recommendation that the Election be conducted via electronic survey. (31-0-2)
- ESG and SSVF Processes
The Rating and Review Committee and the Steering Committee prepared the 2012 ESG recommendations and priorities. The applications for State and local ESG competitions are in process or are anticipated to occur in the next 60 days or so. The State ESG applications and Support Services for Veteran Families are due in February. Last May the RCCC approved the process for review and certification of ESG proposals using a scoring committee with no conflicts of interest. A group of 5 scoring members has been identified for the State ESG review this year.
Action: Extend permissions granted last May, authorize the Scoring group to complete review and the Facilitator to compile, sign, and submit certificates for the ESG and SSVF competitions. (31-0-3)

- SUBCOMMITTEE and LIAISON REPORTS

- Action Team Updates - Team Leaders / Steering Liaisons
 - HMIS, HAWK – are moving forward on the CoC Action plan. Will be updating timelines and activities for the annual update due in April.
 - PITC – Thanks to community members for participation in the PITC. Despite the rain, more volunteers than ever participated. Agencies were reminded that the Sheltered PIT Count is due. Questions, check with Imela Mc Clendon.
- Housing and Services – Rosemary Johnston, Dave Siegler
 - The Housing and Services group has been successful in reaching out to stakeholders from other sectors of the community. Piedad Garcia – County Mental Health will attend Steering Committee meetings as part of the extended group and Peter Calstrom, now the Executive of San Diego Workforce partnership, will participate with the Employment Subgroup.
- Governance and Administration – Lila Fetherolf

Regional Continuum of Care Council

- Priority Community Initiative (HUD TA)
- Plan and Planning – Laura Mustari and Laurin Pause. *Action:* The RCCC with RTFH as the point of contact and the National Association for the Education of Homeless Children and Youth (NAEHCY) agreed to establish a Youth Task Force in San Diego as a formal subgroup of the RCCC. A copy of the agreement was made available electronically. Laura Mustari, Dania Brett, and Karen Alexander were endorsed to take the lead on this project. (29-0-2)
- Subgroup and Liaison Reports
 - Legislative Liaison – Rosemary Johnston – Written report was made available via email.
 - Employment – Dave Siegler – The Annual Employment Forum will be held in April rather than February this year. The forum is designed for anyone in the agency, including front line staff. This is the only meeting during the year where anyone attending from the agency meets the attendance requirement.
 - Keys to Housing – Dolores Diaz – The final presentations to the various City Councils are completed and the first annual report has been drafted. The Keys to Housing Website is being updated. Please forward any items you think would be of interest to the facilitator.
 - Manual Committee – Noelle Kester – Continues to work on update and amending the membership manual to become a governance document. Jennifer Guthrie (SVdP) has agreed to take more leadership on the Manual Committee.
 - Project Homeless Connect – Rosemary Johnston, Mielle Schwartz. The South Bay and the North County PHCs were both held on Nov. 14th, 2012. SouthBay served in excess of 83 persons during its first-time event. No. Coast was hosted at the Del Mar Fair grounds and included a focus on employment and health services as well as The RCCC was reminded that Project Homeless Connect in the City of San Diego is tomorrow (Jan. 30th) at Golden Hall. Volunteers should register on-line and check in early.
 - AB109 Homeless Housing Pilot Project – Pat Leslie, Megan O’Dowd. RCCC organizations wanting to participate in the AB 109 Homeless housing pilot were reminded to register in County Probation Department Community Resource Directory. The pilot design is looking to use the expertise of homeless providers in combination with Probation and behavioral health Housing and Income Navigators. This design is an example of coordinated assessment and entry called for by HUD and was noted in the CoC application. Watch for more information.
- HUD Priority Community Initiative (PCI). The general plan for our year-long technical assistance has been completed. The Kick-Off meeting will occur in February. The Pre-PCI Executives information meeting was postponed from January until early February. Watch for more information.

Regional Continuum of Care Council

- ANNOUNCEMENTS/ OTHER BUSINESS / Adjourn
 - NEXT Meeting – Feb. 26th – Session With HUD TA.